



Reseller of Record (ROR) Change Request Form
ERPs, CRM, Fixed Assets, HRMS, & Sage Payment Solutions

PLEASE COMPLETE ALL FIELDS. EMPTY FIELDS MAY RESULT IN A DELAY IN PROCESSING. PLEASE PRINT.
(MUST be submitted with the Customer's company letterhead attached)

Date: _____

NEW Reseller's Information:		
Company Name:		
Company Account Number:		
Street Address:		
City:	State:	ZIP:
Phone:	Ext.:	
Company Contact Name:		
Contact E-mail:		

Customer Information:		
Company Name:		
Company Account Number:		
Street Address:		
City:	State:	ZIP:
Phone:	Ext.:	
Company Contact Name:		
Contact E-mail:		
* IMPORTANT * Please provide a reason as to why you have chosen to transition from your current reseller to the new one. <i>(This information is required for processing the change request):</i>		

Product(s):
Please complete the following section for all products that you are requesting a change for. If you work with multiple resellers, it is necessary to complete a separate form for each. We will only change reseller of record for the products selected below. Multiple selections are permitted.
<input type="checkbox"/> Sage 100 <input type="checkbox"/> Sage 300 <input type="checkbox"/> Sage 300 Online <input type="checkbox"/> Sage CRM <input type="checkbox"/> Sage X3 <input type="checkbox"/> Sage 500 ERP <input type="checkbox"/> Sage Fixed Assets <input type="checkbox"/> Sage BusinessWorks <input type="checkbox"/> Sage BusinessVision <input type="checkbox"/> Sage Payment Solutions <input type="checkbox"/> Sage HRMS <input type="checkbox"/> OTHER

Customer Obligation
I understand that my current reseller of record will be notified of the request, and that my new reseller of record will now be responsible for servicing my account.
Authorized Signature <i>(must be an officer of the company):</i>
Please Print Name:
Title:

Did You Remember?	Email: SalesA@Sage.com OR Fax: 949-753-0374
	Mail: Sage Attention: Sales Admin 1715 North Brown Road Lawrenceville, GA 30043
✓ Attach your company letterhead	
✓ Include your customer account number	